

## FORM AO 10A REQUEST FOR FINANCIAL DISCLOSURE REPORT

Access to federal judges' electronic financial disclosure reports covering calendar year 2020 or earlier, all financial disclosure reports of federal judicial employees, and paper copies of all judge and judicial employee financial disclosure reports require the completion of this form.

Check box if a paper copy is requested instead of an electronic copy  (See instructions).

	NAME	POSITION	YEAR(S) REQUESTED
<b>NAMES OF INDIVIDUALS WHOSE REPORTS ARE REQUESTED</b>			

	NAME	ADDRESS
<b>ORGANIZATIONS OR PERSONS ON WHOSE BEHALF THIS REQUEST IS MADE</b>		

**PROHIBITIONS**

It is unlawful to obtain or use this or these reports for the following: any unlawful purpose; any commercial purpose other than by news and communication media for dissemination to the general public; determining or establishing of the credit rating of any individual; or use, directly or indirectly, in the solicitation of money for any political, charitable, or other purpose. (5 U.S.C. § 13107).

Whoever, in any manner within the jurisdiction of the executive, legislative, or judicial branch of the Government of the United States, knowingly and willfully (1) falsifies, conceals, or covers up by any trick, scheme, or device a material fact; (2) makes any materially false fictitious, or fraudulent statement or representation; or (3) makes or uses any false writing or document, knowing the same to contain any materially false, fictitious, or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years, or both. (18 U.S.C. § 1001).

By signing below, I certify I am aware of the prohibitions stated above and attest this request is a matter of public record.

<b>PERSON MAKING REQUEST</b>	Full Name:	Occupation:
	Phone Number Including Area Code:	Email Address:
	Mailing Address Include Zip Code:	
	I certify under penalty of perjury that the foregoing is true and correct. (28 U.S.C. § 1746).	
_____		_____
<i>Signature</i>		<i>Date</i>

# **INSTRUCTIONS, FEES, AND CONTACT INFORMATION FOR FORM AO 10A REQUEST FOR FINANCIAL DISCLOSURE REPORT**

## Instructions

These instructions provide the information needed to request a copy of a financial disclosure report filed by a judicial officer or a judicial employee in accordance with the Ethics in Government Act of 1978, as amended (“Act”) (5 U.S.C. §§ 13101-13111).

As of November 2022, judges’ electronic reports for calendar year 2021 and later are only made available on the Federal Judicial Financial Disclosure Reports online database, [pub.jefs.uscourts.gov](http://pub.jefs.uscourts.gov). Judges’ electronic reports for calendar year 2020 or earlier, all reports of judiciary employees, and paper copies of all judicial officer and judicial employee reports are available by completing Form AO 10A. Form AO 10A must be completed before a financial disclosure report is released. The Administrative Office of the United States Courts maintains reports for six years; reports more than six years old will not be provided. If a report request does not specify the calendar year requested, the most recent relevant annual report will be provided.

Section 13107(b)(2)(A) of the Act requires the name, occupation, and address of the requester. Section 13107(b)(2)(B) requires the name and address of the individual or organization for whom the request is made. Section 13107(b)(2)(C) requires a signature indicating awareness of the prohibitions on wrongful use as stated in Section 13107(c)(1) of the Act. Each judge or employee’s name must be included on the request. The phone number and email address of the requester, while not required, are helpful for questions relating to a request. This information may be disclosed to members of the Judicial Conference of the United States Committee on Financial Disclosure, judiciary officers and employees who have a need for the information in the performance of their duties, and the individuals whose reports are accessed, as well as law enforcement officials who have a need for the information in the performance of their duties.

Failure to complete Form AO 10A in compliance with the Act’s requirements is cause to deny a request.

## Fees

Financial disclosure reports will be provided on an electronic storage device at no charge. Requests for paper copies will be charged \$0.20 per page made payable by check or money order for the exact amount to the Administrative Office of the United States Courts. For paper copies, check the box on the Form AO 10A and a notification of the cost will be provided. Paper copies of a report will not be mailed until payment has been received.

## Contact Information

Form AO 10A may be obtained from the judiciary's website at [www.uscourts.gov](http://www.uscourts.gov) or from the Financial Disclosure Staff that may be contacted via telephone at (202) 502-1850 or by email at [CommitteonFinancialDisclosure@ao.uscourts.gov](mailto:CommitteonFinancialDisclosure@ao.uscourts.gov).

Return the completed form by mail to the Financial Disclosure Staff, Administrative Office of the United States Courts, Suite G-330, One Columbus Circle, N.E., Washington, D.C. 20544 or by email to [CommitteonFinancialDisclosure@ao.uscourts.gov](mailto:CommitteonFinancialDisclosure@ao.uscourts.gov) with “Form AO 10A” in the subject line.