

**FEDERAL JUDICIAL CENTER**  
*Salaries and Expenses*  
**SUMMARY STATEMENT OF ACCOUNT REQUIREMENTS**

<b>Fiscal Year 2023 Enacted Appropriation</b>	<b>\$34,261,000</b>
<b>Fiscal Year 2024 Requested Appropriation</b>	<b>\$35,082,000</b>
<b>Requested Increase from Fiscal Year 2023 Enacted Appropriation</b>	<b>\$821,000</b>

**APPROPRIATION LANGUAGE**

**FEDERAL JUDICIAL CENTER**  
**SALARIES AND EXPENSES**

For necessary expenses of the Federal Judicial Center, as authorized by Public Law 90-219, [~~\$34,261,000~~]~~\$35,082,000~~; of which \$1,800,000 shall remain available until September 30, [~~2024~~]~~2025~~, to provide education and training to Federal court personnel; and of which not to exceed \$1,500 is authorized for official reception and representation expenses.

(P.L. 117-328 - Financial Services and General Government Appropriations Act, 2023)

**SUMMARY OF REQUEST  
FEDERAL JUDICIAL CENTER  
SALARIES AND EXPENSES  
FISCAL YEAR 2024  
(Dollar amounts in thousands)**

**Fiscal Year 2024 Resource Requirements:**

	<u>FTEs</u>	<u>Amount</u>
<b>Fiscal Year 2023 Assumed Obligations.....</b>	<b>128</b>	<b>34,570</b>
Reimbursements from Federal Accounts and FJC Foundation.....	-	(309)
<b>Fiscal Year 2023 Enacted Appropriation.....</b>	<b>128</b>	<b>34,261</b>

**Page Adjustments to Base to Maintain Current Services:**  
**No.**

**A. PERSONNEL**

*Pay and Benefit Adjustments*

9.10	1. Proposed 2024 pay adjustment (5.2% for nine months)	-	908
9.10	2. Annualization of 2023 pay adjustment (4.6% for three months).....	-	287
9.10	3. Promotions and within-grade increases.....	-	205
9.10	4. Benefits increases		
	a. Health benefits.....	-	96
	b. FICA adjustment.....	-	16
9.11	5. One additional compensable day.....	-	101

**SUMMARY OF REQUEST  
FEDERAL JUDICIAL CENTER  
SALARIES AND EXPENSES  
FISCAL YEAR 2024  
(Dollar amounts in thousands)**

<b>B. OTHER ADJUSTMENTS</b>		<u>FTEs</u>	<u>Amount</u>
<i>General Inflationary Adjustments</i>			
9.11	6. Inflationary increases in charges for contracts, services, supplies, and equipment.....	-	208
9.11	7. Reduction to base for the non-recurring Workplace Conduct Study with NAPA.....	-	(1,000)
<b>Subtotal, Adjustments to Base to Maintain Current Services.....</b>		<b>-</b>	<b>821</b>
<b>Total Current Services Appropriation Required .....</b>		<b>128</b>	<b>35,082</b>
 <b>Total Fiscal Year 2024 Appropriation Required.....</b>		 <b>128</b>	 <b>35,082</b>
<b>Total Appropriation Increase.....</b>		<b>-</b>	<b>821</b>
 <b><u>Financing the Fiscal Year 2024 Request:</u></b>			
<b>Total Appropriation Required, Fiscal Year 2024.....</b>		<b>128</b>	<b>35,082</b>
9.11	8. Estimated reimbursements from federal accounts and the FJC Foundation.....	-	280
<b>Total Estimated Obligations, Fiscal Year 2024.....</b>		<b>128</b>	<b>35,362</b>

**Salaries and Expenses  
Obligations by Activity (\$000)**

Activity	Fiscal Year 2022 Actuals			Fiscal Year 2023 Assumed			Fiscal Year 2024 Request		
	Direct	Offsetting Collections	Total	Direct	Offsetting Collections	Total	Direct	Offsetting Collections	Total
Education & Training	19,434	233	19,667	22,919	309	23,228	24,288	280	24,568
Research	6,255	-	6,255	7,442	-	7,442	6,620	-	6,620
Program Support	4,393	-	4,393	3,900	-	3,900	4,173	-	4,173
<b>Total Obligations</b>	<b>30,082</b>	<b>233</b>	<b>30,315</b>	<b>34,261</b>	<b>309</b>	<b>34,570</b>	<b>35,082</b>	<b>280</b>	<b>35,362</b>
Unobligated Balance, Start of Year: Judiciary Information Technology Fund	(974)	-	(974)	(987)	-	(987)	(987)	-	(987)
Deposits and Other Adjustments: Judiciary Information Technology Fund	(270)	-	(270)	-	-	-	-	-	-
Unobligated Balance, End of Year: Judiciary Information Technology Fund	987	-	987	987	-	987	987	-	987
<i>Subtotal, Other Obligations</i>	<i>(257)</i>	<i>-</i>	<i>(257)</i>						
<b>Direct Obligations</b>	<b>29,825</b>	<b>233</b>	<b>30,058</b>	<b>34,261</b>	<b>309</b>	<b>34,570</b>	<b>35,082</b>	<b>280</b>	<b>35,362</b>
Unobligated Balance, End of Year (annual & multi-year)	60	-	60	-	-	-	-	-	-
Less Offsetting Collections	-	(233)	(233)	-	(309)	(309)	-	(280)	(280)
<b>Available Appropriation</b>	<b>29,885</b>	<b>-</b>	<b>29,885</b>	<b>34,261</b>	<b>-</b>	<b>34,261</b>	<b>35,082</b>	<b>-</b>	<b>35,082</b>

**FEDERAL JUDICIAL CENTER**  
**Salaries & Expenses**  
**Obligations by Object Class (\$000)**

Description	Fiscal Year 2022			Fiscal Year 2023			Fiscal Year 2024		
	Actuals <sup>1</sup>			Assumed			Request		
	Direct	Offsetting Collections	Total Oblig.	Direct	Offsetting Collections	Total Oblig.	Direct	Offsetting Collections	Total Oblig.
1100 Personnel compensation	16,894	112	17,006	18,275	112	18,387	19,776	112	19,888
1200 Personnel benefits	6,062	28	6,090	6,307	28	6,335	6,419	28	6,447
1300 Personnel Payouts	1	-	1	0	-	0	0	-	0
2100 Travel	3,439	93	3,532	5,196	132	5,328	5,321	140	5,461
2200 Transportation of things	40	-	40	66	-	66	68	-	68
2300 Communications, utilities & misc	542	-	542	638	-	638	653	-	653
2400 Printing and reproduction	52	-	52	56	-	56	57	-	57
2500 Other services <sup>2</sup>	1,207	-	1,207	2,539	37	2,576	1,576	-	1,576
2600 Supplies and materials	922	-	922	789	-	789	808	-	808
3100 Equipment	396	-	396	395	-	395	404	-	404
9100 Judiciary Info Tech. Fund	270	-	270	-	-	-	-	-	-
<b>Direct Obligations</b>	<b>29,825</b>	<b>233</b>	<b>30,058</b>	<b>34,261</b>	<b>309</b>	<b>34,570</b>	<b>35,082</b>	<b>280</b>	<b>35,362</b>
Other Obligations (JITF Obligations)	257	-	257	-	-	-	-	-	-
<b>Total Obligations</b>	<b>30,082</b>	<b>-</b>	<b>30,315</b>	<b>34,261</b>	<b>-</b>	<b>34,570</b>	<b>35,082</b>	<b>-</b>	<b>35,362</b>

<sup>1</sup>At year-end closing on September 30, 2022, the Center's FY 2022 obligations consisted of FY 2021/2022 carryforward and FY 2022 funds for programs executed in FY 2022. Note, the Center also obligated \$1,307,192 of FY 2022/2023 funds for programs that are executed in FY 2023, which will be reported in the FY 2023 actuals.

<sup>2</sup>The Center's FY 2023 appropriation request was \$33,261,000. However, Congress provided the Center with an additional \$1,000,000 to contract with the National Academy of Public Administration on the judiciary workplace conduct study. This additional \$1,000,000 is a one-time FY 2023 funding allocation, and it is not included in the Center's baseline for the FY 2024 budget request reflected in the above table.

**FEDERAL JUDICIAL CENTER**  
**Salaries & Expenses**  
**Relation of Obligations to Outlays (\$000)**

	FY 2022 Actual	FY 2023 Assumed	FY 2024 Request	Difference (+) or (-)
Total Obligations	30,058	34,570	35,362	792
Obligated balance, start of year	2,791	4,909	4,898	(11)
Adjustment of prior year activity	0	0	0	0
Obligated balance, end of year	<u>(4,909)</u>	<u>(4,898)</u>	<u>(4,954)</u>	<u>(56)</u>
<b>Total Outlays</b>	<b>27,940</b>	<b>34,581</b>	<b>35,306</b>	<b>725</b>
Less Offsets	(233)	(309)	(280)	29
Net Outlays	27,707	34,272	35,026	754

**FEDERAL JUDICIAL CENTER**  
**Salaries and Expenses**  
**Full Time Equivalents by Activity**

Activity	Fiscal Year 2022			Fiscal Year 2023			Fiscal Year 2024		
	Direct	Offsetting Collec.	Total	Direct	Offsetting Collec.	Total	Direct	Offsetting Collec.	Total
Education & Training	85	0	85	90	0	90	90	0	90
Research	28	0	28	28	0	28	28	0	28
Program Support	10	0	10	10	0	10	10	0	10
<b>Total, Full Time Equivalents</b>	<b>123</b>	<b>0</b>	<b>123</b>	<b>128</b>	<b>0</b>	<b>128</b>	<b>128</b>	<b>0</b>	<b>128</b>

## GENERAL STATEMENT AND INFORMATION

This appropriation request is for the salaries and operating expenses of the Federal Judicial Center (the Center), which was established by P.L. 90-219 (81 Stat. 664) on December 20, 1967. This statute directs the Center “to further the development and adoption of improved judicial administration” in the federal courts.

The fiscal year (FY) 2024 request for the Federal Judicial Center totals \$35,082,000 to support the operations of the Center.

### **Functional Responsibilities of the Center**

The Center’s functions are outlined in statute, especially 28 U.S.C. §§ 620(b) and 623(a). Pursuant to those mandates, it teaches judges and other Judicial Branch personnel about legal developments and efficient litigation management and court administration. Examples include various educational programs that teach judges and court legal staff about new laws and emerging issues; programs that help judges and court executives promote efficiency in the just resolution of cases and in court administration; and programs that educate court staff on effective court operations. Center programs for judges, executives, and all court staff also address ethics, cybersecurity, and workplace conduct. The Center uses a combination of virtual programs (e-learning, web conferences, videos, and more) and in-person travel-based programs that provide opportunities to meet with colleagues from across the country.

The Center also conducts empirical research into court operations and activities. The Center is an independent agency and does not make policy recommendations. Most Center research is performed at the request of the Judicial Conference of the United States to provide objective and rigorous research to inform policy decisions of the Conference. Center research also contributes to improved judicial administration by assessing the efficacy of case and court management procedures. For example, it continues to assess case management tools for complex litigation. (The Center’s statute also assigns its other duties regarding state-federal judicial relations, assistance to foreign judiciaries, and federal judicial history, which it also performs.) Program planning is coordinated among the Center, the Administrative Office of the U.S. Courts (AO), and the U.S. Sentencing Commission to maximize efficiency in meeting their distinct responsibilities.”



## **Duties of the Board**

A Board of nine supervises the Center. The Chief Justice of the United States is the Board Chairman. The Board includes two judges of the U.S. Courts of Appeals, three judges of the U.S. District Courts, one bankruptcy judge, and one magistrate judge; each elected by the Judicial Conference of the United States for a four-year term. The Director of the AO is an ex-officio Board member. By statute, the Board is responsible for developing overall policy to guide the Center's operations and approving the Center's appropriations requests. The Board appoints a Director and a Deputy Director, who are responsible for supervising the Center's staff and carrying out the Center's programs. The Center coordinates as necessary with the Judicial Conference's Budget Committee and the AO in developing the Center's appropriation requests.

## **FISCAL YEAR 2023 APPROPRIATIONS**

The judiciary built the FY 2024 budget request for the Federal Judicial Center on the enacted FY 2023 enacted appropriation of \$34,261,000. This amount funds current services in FY 2023 and a non-recurring program increase of \$1,000,000 for the Center to contract with the National Academy of Public Administration (NAPA) on the required workplace conduct report. For bill language, the judiciary used the language from P.L. 117-328, Financial Services and General Government Appropriations Act, 2023.

## JUSTIFICATION OF CHANGES

The Federal Judicial Center’s FY 2024 appropriation request is \$35,082,000 an increase of \$821,000 (2.4 percent) over the enacted FY 2023 appropriation of \$34,261,000. The total requested increase is for adjustments to base to maintain current services. The request will support the Center’s robust schedule of in-person programs complemented, as always, by virtual programs and other educational resources, as well as the Center’s research, federal judicial history, and international judicial relations missions.

### ADJUSTMENTS TO BASE TO MAINTAIN CURRENT SERVICES

#### A. PERSONNEL

##### *Pay and Benefit Adjustments*

#### 1. Proposed 2024 pay adjustment

**Requested Increase: \$908,000**

The judiciary is assuming federal pay rates will increase by 5.2 percent in January 2024. The requested increase provides for the cost of nine months of the anticipated pay raise in FY 2024, from January 2024 to September 2024. (If the pay adjustment included in the President’s FY 2024 budget request is different from this 5.2 percent guidance, the judiciary will revise this line item in its FY 2024 budget re-estimate.)

#### 2. Annualization of 2023 pay adjustment

**Requested Increase: \$287,000**

The requested increase provides for the annualized costs of a 2023 pay adjustment for Employment Cost Index (ECI) and locality pay. As a result of an ECI and locality adjustment, federal pay rates are assumed to increase by an average of 4.6 percent, effective as of January 2023. The requested increase provides for the cost of three months (from October 2023 to December 2023).

#### 3. Promotions and within-grade increases

**Requested Increase: \$205,000**

The requested increase provides for promotions and within-grade increases for personnel. The salary plan for judiciary support personnel provides for periodic within-grade increases for staff who receive at least a satisfactory performance rating.

#### 4. Benefits increases

##### a. Health benefits

**Requested Increase: \$96,000**

Based on information from the Office of Personnel Management, health benefit premium contributions are projected to increase by an average of 6.6 percent in

January 2023 and January 2024. The requested increase annualizes the 2023 premium increase and includes a nine-month provision for the increase anticipated for FY 2024.

**b. FICA adjustment**

**Mandatory Increase: \$16,000**

Based on information from the Social Security Administration, employer contributions to the Old Age, Survivor, and Disability Insurance (OASDI) portion of the FICA tax will increase in 2023. The salary cap for OASDI increased from \$147,000 to \$160,200 in January 2023. The requested amount is needed to pay the Center's contribution in FY 2024.

**5. One additional compensable day**

**Requested Increase: \$101,000**

There is one additional compensable day in FY 2024 than in FY 2023. The requested increase adjusts for personnel compensation and benefits associated with the additional compensable day.

**B. OTHER ADJUSTMENTS**

*General Inflationary Adjustments*

**6. Inflationary increases in charges for contracts, services, supplies, and equipment**

**Requested Increase: \$208,000**

Consistent with guidance from the Office of Management and

Budget, this requested increase is required to fund inflationary adjustments of 2.4 percent for operating expenses such as travel, communications, printing, contractual services, supplies and materials, and furniture and equipment.

**7. Reduction to base for non-recurring Workplace Conduct Study with NAPA**

**Requested Decrease: (\$1,000,000)**

The requested decrease of \$1,000,000 is for a non-recurring FY 2023 requirement for the Workplace Conduct Study with NAPA.

**FINANCING THE FISCAL YEAR 2024 REQUEST**

**OFFSETTING COLLECTIONS**

**8. Estimated reimbursements from federal accounts and the FJC Foundation**

**Estimated Reimbursement: \$280,000 FTE: 0**

The Center enters into reimbursable agreements to provide additional services to, or to allow economizing by, the Administrative Office of the U.S. Courts (AO), the courts, and non-judicial federal entities. For example, on occasion, the AO will add on to scheduled Center programs additional training days for judges and thereby avoid incurring duplicative transportation costs for such efforts. In addition, pursuant to 28 U.S.C. § 629, the Center receives support from occasional donations to the Federal Judicial Center Foundation, which the

Center uses to conduct additional educational programs for judges. The Center estimates that \$280,000 will be reimbursed to it in FY 2024.